



CITY OF MERRILL
BOARD OF PUBLIC WORKS
MINUTES • WEDNESDAY AUGUST 28, 2019

Regular Meeting

City Hall Council Chambers

5:30 PM

1. Call to Order

Attendee Name	Title	Status	Arrived
Rob Norton	Aldersperson - Seventh District	Present	
John M. Van Lieshout	Aldersperson - Fifth District	Present	
Derek Woellner	Mayor	Present	
Steve Sabatke	Aldersperson - Eighth District	Present	

Also in attendance: City Administrator Dave Johnson, Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Street & Weed Commissioner Ron Liberty, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Alderman Steve Hass, LaDonna Fermanich, Al Wix and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

2. Preliminary items:

1. Vouchers

The vouchers were in the meeting packet.

Motion (Norton/Van Lieshout) to approve.

RESULT: APPROVED

3. Other agenda items for consideration:

1. Street Use Permit application from The Haunted Sawmill to close the street in the area in front of the Haunted Sawmill (Hendricks Street from East Seventh Street to East Eighth Street) from 5:00 P.M. to 1 A.M. on the following dates in 2019: October 4, October 5, October 11, October 12, October 18, October 19, October 24, October 25, October 26 and October 31, in conjunction with a haunted house event.

A copy of the permit application was in the meeting packet.

This is an annual event and there are no concerns with the application as submitted.

Motion (Norton/Van Lieshout) to approve.

RESULT: APPROVED & SENT TO COUNCIL

Next: 9/9/2019 7:00 PM

2. Finalize plans for downtown Main Street parking layout

Public Works Director/City Engineer Akey reported that angle parking in the downtown area has been in place since 2015. It now appears that a vast majority of business owners would favor a return to parallel parking.

Alderman Sabatke shared data from informal “polls” he conducted, which also indicated strong public support for a return to parallel parking.

Street Superintendent Bonack noted that parallel parking is a bit “trickier” as it relates to snow removal, but that the Street Department could make it work.

Alderman Sabatke noted that vehicles today are longer and larger, making it more difficult for backing up with angle parking.

The possibility of a “pedestrian area” was mentioned by Alderman Norton. Mayor Woellner replied that, although he not opposed to this concept, he would not be in favor of closing street(s) to accommodate such an area.

Motion (Woellner/Sabatke) to approve implementing a return to parallel parking on both sides of East Main Street, from Scott Street to Center Avenue.

RESULT:	APPROVED
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4. Monthly Reports:

1. Public Works Director/City Engineer Akey

The report was in the meeting packet.

Public Works Director/City Engineer Akey provided a verbal update on current projects.

2. Building Inspector/Zoning Administrator Pagel

The report was in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported that painting issues and garbage cleanup are current priorities. He added that the outstanding maintenance orders list was in the meeting packet this month.

3. Street Superintendent Bonack

The report was in the meeting packet.

Street Superintendent Bonack reported that sidewalk work is being done and curb and gutter openings are being addressed. The policy of using the Street Department to do this type of work seems to compare favorably to hiring contractors.

4. Street & Weed Commissioner Liberty

The report was in the meeting packet.

Street & Weed Commissioner Liberty verbally reviewed the report.

5. Consider placing monthly reports on file

Motion (Norton/Van Lieshout) to place on file.

RESULT: PLACED ON FILE

5. Establish date, time and location of next regular meeting

Wednesday, September 25th, 2019 at 5:30 P.M. in the City Hall Common Council Chambers.

6. Public Comment Period

None.

7. Adjournment

Motion (Norton/Van Lieshout) to adjourn. Carried. Adjourned at 5:46 P.M.